

2024 Program

TERM 1 Monday 29 th January to Thursday 28 th March	TERM 2 Monday 22 nd April to Friday 21 st June
TERM 3 Monday 15 th July to Friday 20 th September	TERM 4 Monday 7 th October to Friday 13 th December
2024 Membership Membership can be renewed at any time by paying the 2024 membership fee of \$65.00 – or \$30.00 if you are an associate member – by EFT or Bank Deposit: Bendigo Bank BSB: 633000 Account Number: 147362859 Account Name: U3A Hepburn Shire Inc. Reference: Please use initial and surname as reference Membership can also be purchased or renewed in cash, by credit card or EFT at the enrolment days held on 22 nd and 23 rd January 2024 in the Courtroom at DNC, 13 Camp St Daylesford. Note: payment by cheque is no longer an option.	 2024 Class Enrolment When enrolling in your first course an invoice for the 2024 membership fee will be issued Class Enrolments for the 2024 year open on Monday January 22nd at 10am. You can enrol: Online by logging in to our website at https://u3ahepburnshire.com/umas-for-members/login/ from January 22nd 2024 @10am At our office: The Courtroom at DNC, 13 Camp St Daylesford, where membership renewal including payment and program enrolment support will be available on Monday January 22nd and Tuesday January 23rd from 10am - 1pm.

		2024 Dates for your Diary	
Friday 19 January	10.30am - 12.00pm	Tutors' Information session	Courtroom @ DNC
Monday 22 January Tuesday 23 January	10.00am - 1.00pm	Membership Renewal, Class Enrolment support	Courtroom @ DNC
Tuesday 13 February	10.00am - 11.30am	Semester One Members' Morning Tea	Senior Citizens' Rooms
Sunday 16 June	2.00 - 5.00pm	Zelman Symphony Orchestra Concert	Daylesford Town Hall
Sunday 14 July	6.30 - 10.00pm	French Bastille Day Celebration	Daylesford Town Hall
Monday 26 August	10.00 - 11.30am	Semester Two Members' Morning Tea	Senior Citizens' Rooms
Tuesday 8 October	10.00 for 10.30am	Annual General Meeting	Venue TBC
Tuesday 10 December	4.30 - 6.00pm	Members' Christmas Function	Venue TBC

What is U3A?

The University of the Third Age is an international movement whose aims are the education and stimulation of mainly retired members of the community—those in their third 'age' of life. It is commonly referred to as U3A.

There is no universally accepted model for the U3A. Its original conception was in France where most U3As were associated with a university. The model was significantly modified in the United Kingdom where it was recognized that most people of retirement age have something to contribute and the emphasis has been on sharing, without formal links to traditional universities.

U3A Hepburn Shire is a not-for-profit organisation run by members for members. We rely on the generosity of our volunteer tutors and activity facilitators in providing a diverse program for our members. We have an active and dedicated committee who bring the program to you and volunteers who assist with a wide range of associated tasks.

Our mission is to provide accessible and affordable educational, cultural, physical and social opportunities appropriate to the needs of retired and semi-retired people. Our motto is Learning Together for Pleasure.

Participation in U3A activities is dependent on current financial membership.

Visit our website at:http://u3ahepburnshire.com/Contact us via email:info@U3Ahepburnshire.com

Hepburn U3A acknowledges the Traditional Custodians of the lands and waters of Hepburn Shire, and we pay our respects to Elders past and present and extend our respect to all Aboriginal and Torres Strait Islander and First Nations Peoples.

			SINGLE SESSI	ONS
Subject and Class Code	Date/Time	Venue	Tutor/U3A Contact	Description
SS2401 LOLA RUSSELL – CITY KID	Wednesday 6 th March 10.00 – 11.30 am	BENDIGO BANK BOARDROOM 113 Main Road, Hepburn Springs	Susan Pierotti Annie Duncan 0408 629 930	Susan Pierotti's talk covers the early life and teaching career of Lola Russell in Coburg. Lola, now 98 years old, grew up in a bluestone cottage and shop dating from 1850, sited at the corner of King and Latrobe Streets. Lola was an only child, educated locally and graduated with an Arts degree at Melbourne University. She became a secondary school teacher, however her first love was acting on radio, the stage, television and in film.
SS2402 HISTORY OF THE ZELMAN ORCHESTRA	Wednesday 5 th June 10.00 – 11.30 am	BENDIGO BANK BOARDROOM 113 Main Road, Hepburn Springs	Susan Pierotti & George Deutsch Annie Duncan 0408 629 930	A talk on the history of the Zelman family's ties to Daylesford and the establishment of the Zelman Orchestra.
SS2403 DECORATING WITH VINES	July / August date TBC 9.30am – 1.00pm	THE COURTROOM at DNC 13 Camp Street, Daylesford	Denise Robinson Robyn Lawrence 0414 500 174	Join Denise to learn how to use woody vines from pruned plants to create table decorations and wreaths. Tea and coffee provided.
SS2404 PRUNING FRUIT TREES	Late August Time and date TBC	VENUE PROVIDED PRIOR TO SESSION	Joe Pastore 5348-6504	Learn basic pruning techniques for fruit tree from a home gardener. This session is seasonally dependant from June through to even possibly August. Register as an expression of interest and you will be contacted.
SS2405 PRUNING ROSES	Thursday in July Time and date TBC	VENUE PROVIDED PRIOR TO SESSION	Gary Lawrence 0412 665 087	Learn basic rose pruning techniques for standard roses from a home gardener. A hands-on session so please bring your own sharp secateurs. Register as an expression of interest and you will be contacted.
SS2406 INTRODUCTION TO MOSAICS	<mark>Tuesday – date TBC</mark> <mark>1.00 – 4.00pm</mark>	DAYLESFORD MEN'S SHED Victoria Park Daylesford	Jenny Pyke Kay Murphy 0488 130 004	An introduction to creating mosaics.

			EXCURSIC	DNS
Subject and Class Code	Date/Time	Venue	Tutor/U3A Contact	Description

			EXCURSIO	ONS
Subject and Class Code	Date/Time	Venue	Tutor/U3A Contact	Description
EXC2401 BENDIGO ART GALLERY Paris: Impressions of Life 1880 - 1925	Monday March 25th Departing Daylesford at 9.30am	BENDIGO ART GALLERY	Robyn Lawrence 0414 500 174	 Exclusive to Bendigo Art Gallery, <i>Paris: Impressions of Life 1880– 1925</i> takes visitors on a journey through the lively and picturesque streets of historic Paris. The busy banks of the Seine, bustling marketplaces, grand boulevards, idyllic public gardens, and the heady atmosphere of bohemian Montmartre are brought to life in more than 170 works of art and artisan objects. Travel by car pooling. Cost: Entry fee TBC, plus contribution to fuel, lunch at own expense.

			SHORT COU	RSES
Subject and Class Code	Date/Time	Venue	Tutor/U3A Contact	Description
SC2401 THE ARTIFICIAL INTELLIGENCE REVOLUTION	3 x Thursdays 11.30am – 12.30pm 7th, 14 th and 21 st March	THE COURTROOM at DNC 13 Camp Street, Daylesford	Dr Hal Swerissen Annie Duncan 0408 629 930	 Three sessions that will cover: what is artificial intelligence, its history and current applications the way machines learn and what is behind the recent explosion of interest in AI the risks and opportunities for AI and how they are being managed (or not) the possible future for AI and its applications including in health and aged care
SC2403 APPALACHIAN MOUNTAIN DANCING (CLOGGING FOR BEGINNERS)	4 x Thursdays 2.00-3.00pm 1 ^{st,} 8 th , 15 th and 22 nd February	SENIOR CITIZENS' ROOMS (rear Town Hall, Vincent Street, Daylesford)	Lorene Gottschalk 0427 051 361	Appalachian Mountain Dancing, also known as clogging is a great fun exercise, good for fitness, coordination, memory and balance. Something in it for all ages and levels of fitness. These four sessions are for beginners only, especially for those wanting to try it out before deciding whether to join. Suits all levels of fitness - all ages – no experience needed. Special shoes not necessary. Enter venue via the lane in Bridport St.
SC2404 TELLING YOUR LIFE STORY	Three sessions: Wednesdays 10.00 – 11.30 am 10 th , 17 th and 24 th April	BENDIGO BANK BOARDROOM 113 Main Road, Hepburn Springs	Susan Pierotti Annie Duncan 0408 629 930	Learning how to tell stories from your life in 500 words and engage your audience.
SC2405 STRONGER LONGER	Two Sessions: Wednesday 21 st February and Wednesday 28 th February 10.00 – 11.00am	19/37 East Street, Daylesford	Dean Mawby Annie Duncan 0408 629 930	 The first session is an information session covering: Strength training for age related conditions such as osteoporosis, alzheimers/dementia, restoring function after an operation. Functional strength for an active and fulfilling life Dean's extensive practitioner background and experience The second session is a try out: Come dressed to have a try! Start where you are, use what you have, do what you can

			SHORT COU	IRSES
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SC2406 APPALACHIAN MOUNTAIN DANCING (CLOGGING FOR BEGINNERS)	4 x Thursdays 2.00-3.00pm 18 th and 25 th July, 1 st and 8 th August	SENIOR CITIZENS' ROOMS (rear Town Hall, Vincent Street, Daylesford)	Lorene Gottschalk 0427 051 361	 Appalachian Mountain Dancing, also known as clogging is great fun exercise, good for fitness, coordination, memory and balance. Something in it for all ages and levels of fitness. These four sessions are for beginners only, especially for those wanting to try it out before deciding whether to join. Suits all levels of fitness - all ages – no experience needed. Special shoes not necessary Enter venue via the lane in Bridport St.
SC2407 HEALTHY AGEING	4 x Thursdays 11.30am – 12.30pm 8 th , 15 th , 22 nd and 29 th August	THE COURTROOM at DNC 13 Camp Street, Daylesford	Dr Hal Swerissen Annie Duncan 0408 629 930	 The four-session Healthy Aging course explores various aspects of aging and well-being: Session 1 introduces aging processes and preventive health care Session 2 delves into mental health and emotional well-being Session 3 focuses on managing illness and disability Session 4 addresses future planning, including financial and lifestyle considerations for healthy aging. Dr Hal Swerissen is emeritus professor of public health at La Trobe University. He trained as a clinical psychologist and spent most of his professional life researching and developing better health, disability, and aged care services.
UNDERSTANDING INVESTMENT	<mark>March – May</mark> Dates tbc	BENDIGO BANK BOARDROOM 113 Main Road, Hepburn Springs	<mark>Frank Sirianni</mark> Annie Duncan 0408 629 930	Charlesworth Stephen Corbett William Duncan Annie Ellis Maddie Giacometti Patricia Mesnage Corrine Milton Anne

			MONDA	Y
Subject and Class Code	Date/Time	Venue	Tutor/U3A Contact	Description
241MON01 CURRENT AFFAIRS	Monthly Third Monday 10.30am-12.00pm	THE COURTROOM at DNC 13 Camp Street, Daylesford	Current Affairs Group through committee Lal Von Steensen 0478 608 574	A current affairs discussion group. Subjects may include developments in politics, finance, health, education, human rights, science, business, agriculture, environment: just about anything appearing in the media that interests the participants. An interest in current affairs is recommended. Members are encouraged to present subjects for discussion, share in leading discussion, have tolerance of other points of view and a sense of humour.
241MON02 BRIDGE	Weekly 1.00-4.00pm	THE COURTROOM at DNC 13 Camp Street, Daylesford	Richard Gray 0420 976 401	This is a group for people who play Bridge. There are tables aplenty. Play is relatively informal, and players of all levels are welcome. Bridge is a sedate game (or at least is supposed to be), although passions do sometimes run high!
241MON03 ENGLISH & AUSTRALIAN SOCIAL DANCING	First and Third Monday 2.30-4.00pm	MASONIC HALL 16 Vincent Street, Daylesford	Jo Thompson 0457 388 344	Dances will be mainly in the English and Australian styles with a few Scottish and Contra dances as well. If you've been to a bush dance or watched Price and Prejudice you will have an idea of the sorts of dancing that will be done in this class. All dances will be taught. No dancing experience is needed, and you don't need to bring a partner. Gentle exercise that's great for your brain too.
241MON04 INTERNATIONAL CIRCLE DANCING	Second, Fourth, Fifth Monday 2.30-4.00pm	MASONIC HALL 16 Vincent Street, Daylesford	Jo Thompson 0457 388 344	Come and dance for the fun of dancing. Learn dances from countries around the world, such as Romania, Turkey, Macedonia, Russia, Armenia and Israel. Interesting rhythms to explore in lines and circles – no partner needed. Gentle exercise plus little challenges for the brain too. Some experience in any genre of dancing an advantage.
241MON05 WARBLING WOMBATS	Monthly Second Monday 4.00-5.30pm	THE COACH HOUSE 8 Leggatt Street, Daylesford	Millie Gouldthorpe 0433 552 019	If you enjoy singing with a group of like-minded men and women, then please feel free to join the Warbling Wombats with Julian Cairns and Millie Gouldthorpe at the helm. Cost: \$5.00 per session.
241MON06 FIRST MONDAY BOOK CLUB	Monthly First Monday 7.30 PM	CONVENOR'S HOME	Janet Quilty 0419 134 136 & David Robertson 0429134136	A friendly group of avid readers who enjoy a wide range of literature and lively discussion. Maximum numbers apply.
241MON07 THIRD MONDAY BOOK CLUB	Monthly Third Monday 7.00pm	VARIOUS HOMES	Lal Von Steensen 0478 608 574 & Nada Celeste 0432 517 047	We are an enthusiastic group of readers who meet in the homes of various members. Discussion is usually lively and wide-ranging. Maximum numbers apply.

			MONDA	Y
241MON08 MORNING GET TOGETHER	Monthly First Monday 10.30am – 12.00pm	70A Raglan Street, Daylesford	Kay Murphy 0488 130 004	This is an informal group with plenty of laughter and good conversation in a very relaxed atmosphere. Maximum numbers apply.
241MON09 WHAT'S HAPPENING IN THE INDO-PACIFIC REGION?	Monthly from 12 February then first Monday March to July 10.00am-12.00pm	THE COURTROOM at DNC 13 Camp Street, Daylesford	Dr Christopher Snedden Robyn Lawrence 0414 500 174	This course will discuss topical and interesting matters—geo-political, strategic, economic, cultural, sporting, religious, military, etc.—occurring in the Indo-Pacific region. There's a lot happening in this dynamic region, with many developments, actual and potential, to discuss. I will lead our monthly discussion group and all opinions, thoughts and ideas will be welcome.

			TUESDA	Y
Subject and Class Code	Date/Time	Venue	Tutor/U3A Contact	Description
242TUE01 APPALACHIAN MOUNTING DANCING (CLOGGING)	Weekly 9.30-11.30am	SENIOR CITIZENS' ROOMS (rear Town Hall, Vincent Street)	Lorene Gottschalk 0427 051 361	Appalachian Mountain Dancing, also known as Clogging is a dance based on, but different from, Irish Tap Dancing. It is suitable for and caters to all levels of fitness and ages. Please wear flat shoes or runners. Beginners are welcome.
242TUE02 PETANQUE	Weekly 10.00-11.30am	LAVANDULA 350 Hepburn- Newstead Road, Shepherds Flat	Kay Murphy 0488 130 004	Petanque or Boule is a French game equivalent to Italian Bocce. It is for men and women. No prior experience or ability required. Learn this fun game in a lovely environment and enjoy a coffee afterwards. Cost: \$4 entry or \$15 Lavandula annual membership.
242TUE03 TUESDAY BOOK CLUB	Monthly Fourth Tuesday 10.30am-12 noon	VARIOUS HOMES	Roslyn Janes 0408 125 258	We are an enthusiastic group of readers who meet in the homes of various members. Discussion is usually lively and wide-ranging. Our book list is available to all interested members. Maximum numbers apply.
242TUE04 WOODWORKING FOR BEGINNERS	Weekly 1.00 – 4.00pm	DAYLESFORD MEN'S SHED Victoria Park	Giorgio Buscema 0417 496 996 Brian Murphy	Students will be taken through the techniques of using hand tools, such as saws, chisels, drills, sanders, and the like in a safe manner. A simple project may be attempted to give a focus to the tools used. This course has a maximum of 3 places only. A waitlist of a further 3 applicants may be admitted subject to supervisory availability. Cost: \$5 per lesson contribution towards everyday class materials. Materials that need to be purchased for specific projects will be charged at cost price.
242TUE10 ADVANCED WOODWORKING		Daylesford	lesford 0400 130 460	This course is open to students who undertook Woodworking for Beginners in 2023. Cost: \$5 per lesson contribution towards everyday class materials. Materials that need to be purchased for specific projects will be charged at cost price.
242TUE07 PLAYING THE RECORDER	Weekly 2.00 – 3.30pm	THE COURTROOM at DNC 13 Camp Street, Daylesford	Lorene Gottschalk 0427 051 361	A friendly playing group suitable for basic through to intermediate level players. Beginners welcome. Lorene can teach basic descant and treble recorder skills.
242TUE08 FRENCH CIRCLE	Monthly Second Tuesday 1.00pm	VARIOUS HOMES	Monica Cole 0425 851 679	The French Circle provides a range of activities related to France and French speaking regions in an enjoyable, social context where there is encouragement to use the French language. Our activities include short presentations, in French or English, on a range of topics, followed by group discussions. We also have oral games evenings, play pétanque and organise the French National Day celebrations on July 14th.

			WEDNESD	ΑΥ
Subject and Class Code	Date/Time	Venue	Tutor/U3A Contact	Description
243WED01 MAH-JONG CLUB	Weekly 10.00am-1.00pm	THE COURTROOM at DNC 13 Camp Street, Daylesford	Mah-jong group through the committee	Learn this fascinating, sometimes addictive game. Now in its 19th year the Club usually has tables playing both scoring and non-scoring games and beginners are welcome.
243WED02 TABLE TENNIS	Weekly 10.00am-12.00pm	VICTORIA PARK 3021 Ballan- Daylesford Road, Daylesford	Liz Loder 0418 389 338	Come long and enjoy light physical activity with a friendly group. Beginners are welcome. Bats and balls provided. Wheelchair TT also. Cost: \$3.00 includes tea/coffee & biscuits
243WED03 U3A MEN'S KITCHEN	Monthly Second Wednesday February to June 10.00am-1.00pm	ST MARY'S CHURCH HALL Hutton Street, Kyneton	Alan Moor 0459 590 162	This course is in partnership with Kyneton U3A. Sessions will be held in St Mary's Church Hall Kyneton and each session will feature a different cuisine. Chef Robert Wooller will guide members through all aspects of preparation and cooking. Members will then partake of a delicious lunch. The joining fee will be \$60.00 payable when you register, then a fee of \$10.00 per each session that you attend. Please advise Alan of any food allergies.
243WED04 WRITING CIRCLE	First & Third Wednesday 1.30-3.00pm	CONTACT TUTOR	Gillian Freimanis 0412 680 600	This is a relaxed creative writing group. Topics are set by the group for each meeting and participants are encouraged to share their offerings at the next session. Such an approach has proven to be very affirming and constructive for all.
243WED05 FIVE HUNDRED CARDS	Weekly 1.30pm-3.30pm	THE COURTROOM at DNC 13 Camp Street, Daylesford	Maz Ellis 0499 622 999	Join with like-minded lovers of the card game Five Hundred for a relaxing afternoon of play. Beginners are welcome.
243WED06 CONSERVATOIRE WITH CHRISTINE	Wednesdays Weekly from 31 st January 7.00-8.00PM	THE COURTROOM at DNC 13 Camp Street, Daylesford	Christine Douglas Robyn Lawrence 0414 500 174	A safe space to explore your singing voice through a classical vocal lens. This 8 week course will focus on- - Breathing for Singing - How the voice works – vocal anatomy - Freeing the singing voice - Development of relative pitch - How to sing with others – blending sound
242TUE05 CRYPTIC CROSSWORDS FOR BEGINNERS	Fortnightly beginning 7th February 12.00 – 1.30pm	44 VINCENT STREET NORTH, Daylesford	Jan Bragg 0419 200 577	Join Jan to learn the strategies for solving Cryptic Crosswords. This course is for beginners only and a genuine commitment is desired. Materials for practice provided. Maximum numbers apply.

242TUE06 CRYPTIC CROSSWORDS FOR THE EXPERIENCED	Fortnightly beginning 7 th February	44 VINCENT STREET NORTH Daylesford	Jan Bragg 0419 200 577	A session for experienced crossword devotees to share knowledge and strategies. Maximum numbers apply.
	2.00-4.00pm			

THURSDAY					
Subject and Class Code	Date/Time	Venue	Tutor/U3A Contact	Description	
244THU01 CONTINUING ITALIAN	Weekly 9.30 -11.00am	THE COURTROOM at DNC 13 Camp Street, Daylesford	Annie Duncan 0408 629 930	An Italian class for people who have already studied Italian for over a year. We learn some grammar using Coffee Break Italian podcasts and you must be prepared to listen to the podcast and do homework during the week! Only for those who want a fun learning experience!	
244THUR03 PAINTING AND DRAWING	Weekly 1.00-3.00pm	THE COURTROOM at DNC 13 Camp Street, Daylesford	Liz Loder 0418 389 338	Come and explore your creative self in water colour, gouache, acrylic or drawing. We will meet in the Senior Citizens' kitchen, an inviting warm and light environment with plenty of space. Participants will need to supply their own materials.	

FRIDAY					
Subject and Class Code	Date/Time	Venue	Tutor/U3A Contact	Description	
245FRI01 DAYLESFORD AND DISTRICT BUSH WALKING	Weekly 9.00am	Assemble in The Lost Children Memorial Park, Central Springs Rd, Daylesford (opposite The Mill Market)	lan McKenzie 0466 380 053	 Walks are conducted each Friday by volunteer leaders. They are conducted in a variety of locations principally within the Shire of Hepburn and take about 2.5 to 3 hours. A reasonable level of fitness is required. Shorter, slower paced walks will also be conducted subject to interest levels and availability of suitable leaders. * This activity is subject to weather conditions. 	
245FRI02 FRIDAY BOOK CLUB	Monthly Second Friday 10.30am-12.00pm	THE COURTROOM at DNC 13 Camp Street, Daylesford	Jenny Blood 0417 546 114	We are an enthusiastic group of readers. Discussion is usually lively and wide- ranging and often ventures beyond the monthly book. Maximum numbers apply.	
245FRI03 TABLE TENNIS	Weekly 10.00am-12.00pm	VICTORIA PARK 3021 Ballan- Daylesford Road, Daylesford	Liz Loder 0418 389 338	Come long and enjoy light physical activity with a friendly group. Beginners are welcome. Bats and balls provided. Wheelchair TT also. Cost: \$3.00 includes tea/coffee & biscuits	
245FRI04 COMPOSERS, THEIR TIMES, LIVES AND MUSIC	Monthly Third Friday 11.00am - 1.00pm	BENDIGO BANK BOARDROOM 113 Main Road, Hepburn Springs	Simone Graham Annie Duncan 0408 629 930	The course will aim to satisfy classical music lovers' curiosity about what was happening in the world at the time of some of the greatest composers, their life stories, and of course some of their compositions. We will delve a little into form in music to better understand the works. Each course will include a YouTube performance of one or two of the composers' best known and loved works including some full symphonies, concerti, and perhaps also some smaller pieces. Some sessions will include several composers during a certain period, for example, Vivaldi and Corelli, Mozart together with Haydn, whereas Bach and Beethoven will be discussed in single sessions.	



CLASS ENROLMENT FORM SEMESTER ONE 2024

Name:	Phone/mobile:				
Email:					
	*** please indicate with n/a if you don't have a mobile or email address ***				

- Class enrolments will be open on Monday January 22nd @ 10am. No enrolments will be registered prior to this date.
- Membership subscription must be paid before your class enrolment can be confirmed.
- Members can enrol either:
 - online through our website: www.u3ahepburnshire.com which will be active from Monday January 22nd
 @ 10am
 - $\circ~$ in person at our office, The Courtroom @ DNC 13 Camp St Daylesford, from 10.00am to 1.00pm on Monday January 22nd and Tuesday January 23^{rd}
 - by emailing a copy of this form to u3acommunicationshepburnshire@gmail.com
- Please bear in mind that some tutors have set maximum or minimum numbers for their courses. Waiting lists may apply or sessions may be cancelled
- Current financial membership entitles enrolment in as many courses or classes as you choose.
- Some classes may attract an additional cost for materials or travel expenses.
- You will be notified of successful enrolment in courses.
- Please contact the facilitator if you are unable to attend any class for which you are enrolled, or if you require further information.

List below all classes and activities that you wish to attend:

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

[] I agree to U3A Hepburn Shire terms and conditions (see following page)

[] I agree to my photograph appearing in any U3A Hepburn Shire communications

Signature: ___

_ Date: ____

Policy Guidelines 04– Terms and Conditions

Introduction

This document should be read in conjunction with the Code of Conduct and other policy guidelines which are available on our website : <u>https://u3ahepburnshire.com/</u>

Purpose

To outline U3A Hepburn Shire's conditions of membership.

Health & Well-being of members.

The health and well-being of our members and volunteers is our priority, and we strongly recommend that all participants follow the most up to date medical advice regarding communicable diseases including COVID-19.

The wearing of masks when attending U3A classes and activities is a personal choice, but Class Leaders have the right to request members of their class to wear a mask while in that classroom.

Please do not attend any venue where a U3A Hepburn Shire class or activity is taking place if you are unwell in any way, even if you have tested negative for COVID-19.

Policy

- 1. To enrol in any U3A course or activity you need to be a current financial member.
- 2. Some courses and activities will incur an additional cost for materials or travel, usually stated in the course descriptions.
- 3. There is no general refund policy for membership or class fees, however the committee may grant a refund at its discretion.
- 4. Your membership card (name badge) is to be worn at all U3A activities.
- 5. The name and phone number of your emergency contact is to be accurately recorded on the back of your membership card.
- 6. As a member you should endeavour to understand and adhere to the organisation's guidelines, policies and procedures.
- 7. Enrolment in a course may not guarantee acceptance. If your enrolment can't be accepted (class full/course cancelled) you will be notified as soon as possible.
- 8. If you are unable to attend a class, you should make every effort to notify the course leader.
- 9. If you miss three classes without an apology you may forfeit your place in that class.
- 10. If you decide to cancel a class in which you have enrolled, the course leader must be advised as soon as possible as there may be a waiting list.
- 11. Members should always comply with U3A's Code of Conduct (See our website).
- 12. Personal businesses are not to be promoted during U3A activities.
- 13. Any actual or potentially dangerous/unsafe situation that you observe must be reported immediately to the Committee of Management.

Responsibilities

The Committee of Management of U3A Hepburn Shire will establish, implement, publicise and review this policy.

Authorisation

This Policy was adopted by the Committee of Management of U3A Hepburn Shire on December 7th, 2021, and duly recorded in the minutes.

This policy will be published by the Committee of Management of U3A Hepburn Shire on its website within four weeks of the date of this authorisation.

Related Policies available on our website.

Code of Conduct Privacy Conflict of Interest